

Managing Your Sponsorship Guest List

When logged into Handbid, if there is incomplete guest information, Handbid will prompt - "Who's Coming?" You can view your tickets at that time, or skip.

To return to your list of tickets and guest information, click on the 'TICKET' icon in the upper right of the event page (must be logged in):



A list of your tickets purchased and any associated guests will be visible. If you do not see your guests listed, please contact your Alice Curry Gallego at agallego@thecarehouse.com or 843-629-0236 to inquire about your purchase.

This is your guest list. You can edit your guests at any time as long as they have not already registered as a bidder through the invite you shared with them.

1. Click the 'edit' icon to the left of the guest slot. Here you can add a name, email, phone number, and any custom question, if applicable.
2. Once your guest information is complete, you are able to print your ticket (print icon to the right of the guest slot).
3. Send an email invite to your guest (requires name and email address). This invitation will include your name (purchaser / sponsor) and the event details.

My Tickets

TEST | TEST Handbid Demo Auction

Purchase more tickets for this event [here](#).

[About this Event](#)

[Go to Event](#)

PURCHASED TICKETS

1 Golf Foursome ticket for \$500.00 (admits 4 people)

Matt R (you)	Email mattr+22@handbid.com	Phone 6509228822	
Guest R	Email ---	Phone ---	
Guest R	Email ---	Phone ---	
Guest R	Email ---	Phone ---	

When you are done, refresh the page, and you should see your edits updated.

Adding an email address will allow you to send an invite to your guest to get registered. Adding in a mobile phone number will further complete their setup and speed up check in at the event!